RISK MANAGEMENT GRANT APPLICATION APPROVAL

This approval form must be signed by both the department head and the member liaison and/or responsible board.

Name/Description of Grant Purpose: _____

_____

Signatures below attest that:

1. The purpose and objective of the grant application have been reviewed, approved, and needed by the applicant;
2. The member is able to fund its share (25%) of the project, program, or acquisition in the amount of: $_____; and
3. If the grant is approved, the funds will be used exclusively for the purposes outlined in the grant application.
4. If the total grant request is $50,000 or more, member affirms it has complied with all applicable federal, state and local rules, including but not limited to the Local Govt Purchasing Act.
5. If the grant is approved, the entity or department will complete the applicable Loss Control Excellence section(s) within 30 days if it has not been completed within the last 3 years.

Department Head Acknowledgment

_____ _____ Date: / /

Name and Title Signature

Board and/or Liaison Acknowledgment

_____ _____ Date: / /

Name and Title Signature