



Nevada Public Agency Insurance Pool
Public Agency Compensation Trust
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**Minutes of Meeting of the Board of Directors and of the Executive Committees of
Nevada Public Agency Insurance Pool and the Board of Trustees of
Public Agency Compensation Trust
Virtual Only**

Please click this URL to view meeting documents.

<https://zoom.us/j/458609986?pwd=em8zZUlVMTVscVAyZ1BMZmNDemg4dz09>

Password: 930859

Date: April 17, 2020 Time: 8:30 a.m.

1. Introductions and Roll

Roll was taken and a quorum determined to be present. Chair Minor called the meeting to order.

2. Public Comment

Chair Minor opened public comment and hearing none, closed the comment period.

3. For Possible Action: Consent Agenda: Approve as a Whole Unless Moved From Consent Agenda

a. Approval of Minutes of Board:

1) Joint Board Meeting April 16, 2019 – April 17, 2019

b. Acceptance of Minutes of Committee Meetings.

- 1) Joint Executive Committee Meeting of June 21, 2019
- 2) Joint Executive Committee Meeting of September 6, 2019.
- 3) Joint Executive Committee Meeting of November 4, 2019.
- 4) Joint Executive Committee Meeting of March 11, 2020.
- 5) Joint Executive Committee Meeting of April 6, 2020.
- 6) Loss Control Committee Meeting of July 16, 2019.
- 7) Loss Control Committee Meeting of September 9, 2019.
- 8) Loss Control Committee Meeting of December 17, 2019.
- 9) Loss Control Committee Meeting of April 7, 2020.
- 10) Human Resource Oversight Committee Meeting of June 7, 2019
- 11) Human Resource Oversight Committee Meeting of September 20, 2019.
- 12) Human Resource Oversight Committee Meeting of December 13, 2019.
- 13) Human Resource Oversight Committee Meeting of March 6, 2020.
- 14) Audit Committee Meeting of October 29, 2019

c. Acceptance of Reports:

- 1) Nevada Risk Pooling, Inc.
- 2) Executive Director
- 3) Chief Operations Officer
- 4) Chief Financial Officer
 - a. Public Risk Mutual Audit.
 - b. Public Compensation Mutual Audit.
 - c. PRI Financial Audit.
- 5) POOL/PACT HR Accomplishments and Strategic Plan Update.

- 6) Risk Management and Loss Control Services.
- 7) SpecialtyHealth Fit for Retirement Program and 24/7/365 Injury Call Service Report.
- 8) Willis Re Pooling Stewardship Report.
- 9) Davies Claims Solutions (formerly ASC) Claims Overview Reports.
- 10) Wells Fargo Fraud Prevention report.
- 11) eLearning Update.

On motion and second to approve the consent agenda items as a whole, the motion carried.

4. **For Possible Action: Acceptance of Investment Reports and Action on Recommendations:**
 - a. NEAM Enterprise Risk Report.
 - b. NEAM Investment Manager Report.
 - c. Strategic Asset Alliance Investment Advisor Report.

a. Mark Yu of NEAM presented their updated Enterprise Based Asset Allocation model to get a higher rate of return with the sale level of risk moving us along the Efficient Frontier. Prospective returns within enterprise risk limits offer some return opportunities of \$900,000 within POOL/PRM and \$1,700,000 within PACT/PCM by increased allocations to structured securities, high yield, bank loans and equities while maintaining the same level of risks with a slightly extended duration. NEAM presented Stress Testing to the portfolio related to Covid-19.

b. Kelly Sullivan of NEAM review the investment performance status of the current investment portfolios for POOL/PRM and for PACT/PCM noting that the long term investment policy strategies had helped avoid extreme volatility in the fixed income space.

c. Dan Smereck of SAA reviewed performance numbers for 2018 & 2019 by entity. Consolidated 2018 returns were -0.68% with -\$920,000 total income and real investment income paid was \$5,560,000. 2019 returns were +9.98%, total income of \$19,020,00 and real income of \$5,500,000. Please note that the income for both years were nearly the same at \$5.5M to support the programs and services.

On motion and second to accept the reports, the motion carried.

Chair Minor recessed the Joint meeting to allow the POOL Board to consider one matter due to time constraints of the presenter. Upon completion of that matter, Chair Minor reconvened the Joint Board meeting.

5. **For Possible Action: Review and Approval of Investment Guidelines**
 - a. PACT Investment Guidelines.
 - b. POOL Investment Guidelines.

Mike Rebaleati reviewed the proposed changes to the Investment Guidelines that had been reviewed and recommend by the Joint Executive Committee. The changes would authorize staff to approve certain waivers under the investment allocation guidelines as market conditions may require which the stipulation that any approved waivers be documented and provided to the Joint Executive Committees at their next meetings.

On motion and second to approve the revised investment guidelines for PACT and POOL, the motion carried.

6. **For Possible Action: Employee Assistance Program Review and Approval of Joinder onto State of Nevada Contract with KEPRO.**

Wayne Carlson commented that he and John Bates had spent time reviewing the EAP program options given service problems and pricing from the incumbent provider. The HR Oversight Committee and the Executive Committee both recommended a change. The State of Nevada conducted an RFP for EAP services and select KEPRO effective July 1, 2019 through July 1, 2021 with options to extend. That contract has a joinder provision and POOL/PACT was approved to joinder to that agreement. KEPRO indicated that they were willing to add providers to their network where identified gaps may exist. Wayne advised that the contract rate if POOL/PACT switches from Aetna Resources for Living to the State's contract with KEPRO would result in cost savings of 38% or \$60,000.

On motion and second to approve the joinder contract with KEPRO, the motion carried.

7. For Possible Action: Approval of POOL/PACT Grant to Pooling Resources, Inc.

Stacy Norbeck, General Manager of PRI, commented that she worked with Alan Kalt to develop the budget for the grant with a 4% increase in the annual grant cost for the first year, then 3% each subsequent year. The PRI Board approved that grant request. She reviewed the scope of services exhibit noting that while it was updated, there were no reductions in services. This was review with the POOL/PACT HR Oversight Committee which approved that scope of services.

On motion and second to approve the POOL/PACT Grant to Pooling Resources, Inc. for a five year term as presented, the motion carried.

8. Public Comment

Chair Minor opened public comment and hearing none, closed the comment period.

9. Adjournment

On motion and second to adjourn, the meeting adjourned at 9:46 a.m.

The Agenda was posted at the following locations and on the State's Website notice.nv.gov:

**N.P.A.I.P. / P.A.C.T.
201 S. Roop Street, Suite 102
Carson City, NV 89701**

**Eureka County Courthouse
10 S. Main Street
Eureka, NV 89316**

**Carson City Courthouse
885 E. Musser Street
Carson City, NV 89701**

**Churchill County Administration
155 North Taylor Street
Fallon, NV 89406**